

## Frequently Asked Questions about Online Summer Session Courses

### What is an online course like?

The way each online course is taught can vary. In some courses, you will be listening to lectures pre-recorded by your professor. Some professors may hold occasional *webinars* which are synchronous online meetings. Webinars are taped if you cannot make the scheduled time and day. Most classes will have reading assignments and links to online content, videotaped lectures, written lectures, forums, assignments to upload, and online quizzes and exams.

### What will I do online?

You will engage in the course in various ways. On the course website, you may be completing quizzes on the reading, watching the lectures, and actively participating in discussion forums. Each forum begins with a prompt created by your professor. You will respond to this prompt in writing and will also interact with other students by commenting on their posts. Class Assignments may be done in an external publisher system or directly uploaded on the course website, depending on the course.

### Is an online course right for me?

Online courses will work well if you are:

- A very self-directed person
- Motivated to learn from textbooks, online content, videos, forum discussions, and online activities
- Comfortable with interacting mostly through online correspondence and forum discussions
- Aware of your own comprehension so you can seek assistance when you need it

### How do I communicate with the professor and other students in online course?

Your main communication is through the course website, primarily the discussion forums.

### Is there a textbook?

Yes, your course will use a textbook or a course reader. See the course syllabus or go to [uci.bncollege.com](http://uci.bncollege.com). The Hill (UCI bookstore) will list instructor assigned books shortly before the session begins.

### Do I have to come to campus?

Each course is different. In some courses, midterms and/or final exams will be held on campus. Some courses have on-campus discussion sections. Read the course description or syllabus for this information and plan accordingly. If you cannot find the answer, please contact the professor or the Summer Session office.

### Should I be aware of course conflicts?

Yes! Most online courses have set exam dates and times that cannot be altered. Take this into account when planning your Summer Session schedule and avoid signing up for an on-campus course that conflicts with your online course participation and exams. Acknowledging course schedules and final exams dates/times are the responsibility of the student. Please plan accordingly.

### Can I take my exams anywhere else?

If your online course requires an on-campus exam, and you are not within driving distance of the UCI campus (anywhere outside of Southern California) you can ask your professor about taking the exam using an online proctoring system. Please note, you must make arrangements for online proctoring several days in advance before the exam date or this request cannot be arranged. Note: Online proctoring service is an additional fee to the student.

### What is a proctored online exam?

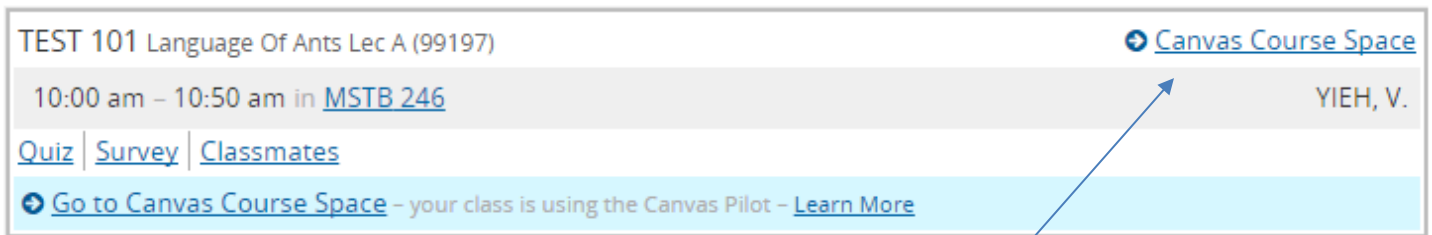
Some online courses will hold a scheduled proctored online exam. ProctorU is a unique service that allows test-takers to complete their exams, while still ensuring academic integrity for the institution. Test-takers can take exams from home, work or anywhere with reliable Internet access while utilizing almost any computer and webcam. A reliable Internet connection is the responsibility of the student. Courses with proctored online exams will require a nominal fee for the proctoring of the exams. All proctored online exam fees are the responsibility of the student.

### When can I start my course?

Your course website will be visible and available to you one week prior to the start of the session. We recommend you log in during this week to familiarize yourself with the course layout and functions.

### Where do I find my online course?

Your online course may be using resources and tools in either MyEEE or Canvas Course Space. You can find links to all course resources on [MyEEE](#) which will indicate if a course is using Canvas (example below):



The screenshot shows a course entry for 'TEST 101 Language Of Ants Lec A (99197)'. Below the course title, it indicates the time '10:00 am - 10:50 am in MSTB 246' and the instructor 'YIEH, V.'. There are links for 'Quiz', 'Survey', and 'Classmates'. At the bottom, there is a prominent blue button that says 'Go to Canvas Course Space - your class is using the Canvas Pilot - Learn More'. A blue arrow points from this button towards the 'Canvas Course Space' link in the top right corner of the course entry.

Directions:

1. To access your course on Canvas, click on **Go to Canvas Course Space**.
2. Log in using your UCInetID and password. New non-UCI students will need to activate their [UCInetID](#).

You should now be in the course space on Canvas. If you need to access a course not in Canvas, go to [EEE](#) and click on “website.”

### I just enrolled but do not see my online course in MyEEE?

Correct, Summer Session enrollment information is updated once per night. Your online course will appear 24 to 48 business hours in MyEEE after enrollment occurs. New non-UCI students may experience an additional delay of 24 to 48 business hours. Please note, if you are enrolling in a course late, this time restraint still applies and can affect your course participation.

### What are the technical requirements to take this online course?

Please visit the UC Irvine Office of Information and Technology website to view a list of [supported web browsers](#). If you are off campus/international and need to connect to UCInet please review the [VPN](#) information.

### What if I have a technical issue?

If you experience technical issues with your online course contact EEE [eee@uci.edu](mailto:eee@uci.edu) or (949) 824-7347 (M-F, 8-5pm).

## ONLINE Course Important Dates

	SESSION I Jun 25 – Aug 1	10- WEEK Jun 25 – Aug 31	SESSION II Aug 6 - Sep 12
<b>Week 1</b>	<b>Jun 29- Friday</b> Last day to add, drop or change grade option <b>without</b> instructor's signature.		<b>Aug 10- Friday</b> Last day to add, drop or change grade option <b>without</b> instructor's signature.
<b>Week 2</b>	<b>Jul 6- Friday</b> Instructor signature <b>required</b> . Last day to apply for a refund of course fees- No refunds after.	<b>Jul 6- Friday</b> Last day to add, drop or change grade option <b>without</b> instructor's signature.	<b>Aug 17- Friday</b> Instructor signature <b>required</b> . Last day to apply for a refund of course fees- No refunds after.
<b>Week 3</b>	<b>Jul 13- Friday</b> Instructor signature <b>required</b> . Absolute deadline for any course changes.		<b>Aug 24- Friday</b> Instructor signature <b>required</b> . Absolute deadline for any course changes.
<b>Week 4</b>		<b>Jul 20- Friday</b> Instructor signature <b>required</b> . Last day to apply for a refund of course fees- No refunds after.	
<b>Week 5</b>			
<b>Week 6</b>	<b>Jul 31- Tuesday</b> <b>Aug 1- Wednesday</b> Final Exams	<b>Aug 3- Friday</b> Instructor signature <b>required</b> . Absolute deadline for any course changes.	<b>Sep 11- Tuesday</b> <b>Sep 12- Wednesday</b> Final Exams
<b>Week 7-9</b>			
<b>Week 10</b>		<b>Aug 31- Friday</b> Final Exams	

### Steps for Adding/Dropping/Changing a Grade Option for ONLINE Courses:

By 12 pm (noon) of the "Instructor signature **required**" deadlines listed above, the student should email their ONLINE Course Change request (add/drop/grade option) to the ONLINE instructor's preferred email address and cc: Summer Session at [summer-session@uci.edu](mailto:summer-session@uci.edu) with the below information:

- a. Subject line = "ONLINE Course Change"
- b. Content of Email to include:
  - i. Student Name (full legal name)
  - ii. UC ID #
  - iii. Course Session, Code (5 digit), Department and Number
  - iv. Specific Change (add/drop/change of grade option) Requested
    - If Change of Grade Option – be sure to specify new grade option

**NOTE: Deadlines are strictly enforced. Change requests submitted after the above deadlines will not be honored.**