

UCI Summer Session

LEADERSHIP DEVELOPMENT PROGRAM

2018 Summary of Commitment

This outline is an estimate of how we will spend our time together. **You MUST be available for the following required activities as part of your training in the Leadership Development Program.**

2018 Winter Quarter: Introductions, Training & Event Planning

- **Weekly Meetings** (Team Meeting/Town Hall)
every Wednesday from 4pm-5:30pm
No meetings during finals week and spring break
- **Kickoff Event**
Saturday, January 27
9:00 AM – 2:00 PM

You should also expect to spend time...

- **Event Planning & Brainstorming**
On your own time, 1-3 hours per week outside of Team Meetings/Town Halls
- **Additional Opportunity!** Marketing Liaisons will meet to plan for the campus-wide summer events
Two meetings (1-hour each) will be held in winter quarter with all liaisons
The Date/Time of meetings will be determined based on everyone's schedules

2018 Spring Quarter: Training Continues & Finalize Event Planning

- **Weekly Meetings** (Team Meeting/Town Hall)
every Wednesday from 4pm-5:30pm
No meetings during finals week; A meeting may be held during the week *after* finals. Professional staff will work with their teams to determine scheduling
- **Celebrate UCI event**
Date/Time TBA
- **Summer Kickoff Dinner & Mentor Presentations!**
June, Exact Date/Time TBA

Spring Quarter 2018 continues on next page...

(Spring Quarter 2018) You should also expect to spend time...

- **Event Planning & Brainstorming**
On your own time, 1-3 hours per week outside of Team Meetings/Town Halls
- **Additional Opportunity!** Marketing Liaisons will meet to plan for the campus-wide summer events
- **Three meetings (1-hour each)** will be held in spring quarter with all liaisons
The Date/Time of meetings will be determined based on everyone's schedules

2018 Summer Session: Program Events & Mentoring are Active!

- **Weekly Team Meeting**
every week; schedule will be set based on availability
- **Summer Program Check-in & Orientation Weekends and Move-Out**
Summer Session-1: June 23, June 24, Aug 2
Summer Session-2: Aug 4, Aug 5, Sept 13

SAVE THESE DATES! All Mentors are expected to welcome summer students on **all** of these dates.

- **Attend events and mentor students (approximately 3 events/week)**
8-10 hours/week (hours vary; Mentors set their own schedule)
The summer events, many of which you have helped to create, are your opportunities to meet, lead, and mentor the summer program participants! Events happen every day, from 8am-5pm and often in the evenings before 10pm (i.e. Dodgeball and Basketball Tournaments, Cooking Events, Dance Workshops, the "*INSIDE UCI*" series, "Collegiate Life" events, and more!)

You should also expect to spend time:

- **Event Planning & Brainstorming**
On your own time, 1-3 hours per week outside of Team Meetings and events/mentoring
- **Additional Opportunity!** Marketing Liaisons will meet to plan for the campus-wide summer events
The professional staff will work with the Marketing Liaisons to determine a meeting schedule. Marketing Liaisons will help facilitate the Night Market during Summer Session-1 (June/July Date TBD) and Sunset Festival in Summer Session-2 (August/September Date TBD).

Note Regarding Time Commitment

We understand that emergencies and last minute, extenuating circumstances occur; staff will remind you about these dates throughout winter/spring but **it is your responsibility to make note of them immediately. Our team will expect you to honor your commitments.**

Questions? summer-leadership@uci.edu | (949)824-4451